## UNITED STATES DISTRICT COURT DISTRICT OF MARYLAND STUDENT INTERN OPPORTUNITY

POSITION: IT Student Intern(s)

(More than one position available)

OPENING DATE: April 17, 2006

CLOSING DATE: Open Until Filled

LOCATION: Baltimore or Greenbelt. MD

The Clerk of the United States District Court for the District of Maryland is seeking interested college students for either full-time or part-time summer internships in the Information Technology (IT) department. Interns are uncompensated employees who volunteer their services in return for the educational experience of working within the court.

## Duties include, but are not limited, to the following:

- Assists in troubleshooting and fixing technical hardware and software problems.
- Assists with the installation and maintenance of hardware, new or revised releases of national systems, off-the-shelf/pre-packaged software, telecommunications systems, and courtroom technologies.
- Provides information and assistance to users on the operation of IT systems and applications such as word processing, data entry, web browsers, and internet and intranet access.
- Assists with the technical support of network systems such as the electronic mail and the web site.
- Completes specials projects as assigned.

## **Qualifications and Requirements:**

- Excellent computer skills which may include knowledge of Windows 2000, XP, WordPerfect, and Excel.
- Advanced computer knowledge which may include PERL, Java, Altiris, UNIX, Linux, Cold Fusion, databases, and server administration.
- Knowledge of computer processes and capabilities.
- Good verbal and written communication skills.
- Some physical effort may be involved in moving, connecting or troubleshooting equipment.
- College education, at or above completion of sophomore year credits, in Computer Science or related field preferred.

**How to apply:** Submit resume, with cover letter stating the reasons for your

interest in the position, to: Human Resources Administrator, 4<sup>th</sup> Floor, U.S. Courthouse

101 W. Lombard St., Baltimore, MD 21201

Applicants must be U. S. citizens or eligible to work in the United States.

Successful candidate for this position is subject to a full fingerprint and background records check.

The United States District Court is an Equal Opportunity Employer.

All applications will be reviewed to identify the best qualified candidates. Due to the volume of applications received, the Court will only communicate with those individuals invited for an interview.